

**NOTE:- These conditions are not necessarily exhaustive and will vary from Centre to Centre. They are meant as a guide only.**

TYPICAL TERMS AND CONDITIONS.

Contact details for MALL MANAGERS WA PTY LTD are as follows:

Postal address: PO Box 256 Kingsway WA 6065

Telephone: (08) 9409 4092; Facsimile: (08) 9408 0467

ALL PAYMENTS AND DOCUMENTATION AS FOLLOWS:

Payments due date stipulated on the contract.

(a) All cheques to be payable to Nominated Company (A.B.N.12 345 678 910)

(b) EFT payments to MALL MANAGERS WA PTY LTD Commonwealth Bank BSB 066192 Account No 10267888

An electronic receipt quoting the above booking number should be forwarded to [margie@mallmanagers.com](mailto:margie@mallmanagers.com) to confirm payment

(c) Credit Card - small service fee applies

Documentation

(a) Can be posted to PO Box 256 Kingsway WA 6065

(b) Can be faxed to 61 8 9408 0467

(c) Can be emailed to [mallaccounts@mallmanagers.com](mailto:mallaccounts@mallmanagers.com)

CONDITIONS:

1. Monies are payable in full 14 days prior to commencement of booking. In the event that payment is not received within the required period, immediate cancellation will be effected. NO BOOKINGS WILL BE ACCEPTED OR CONFIRMED UNTIL THE SIGNED DOCUMENT AND PAYMENT ARE RECEIVED IN FULL. Refer clause 18 re cancellations.

2. SITE RESTRICTIONS: All mall displays are limited to a maximum height of 1.5 metres.

SITE A : 3M X 2M PWR Max 6 trestles      SITE B : 3M X2M PWR Max 6 trestles

3. SET UP TIMES: Between 7.00am and 8.00am. Vehicles/trailers are to enter the centre via the nearest entry or as advised. You are requested to contact the cleaner on duty prior to setting up of your display so that you may be directed to your area. Failure to set up on the commencement day without any advice to Mall Managers, the Centre Management reserves the right to utilize the area for other purposes. Please note that centre staff or contractors are not permitted to assist your company with set up.

4. DISPLAY EQUIPMENT: Centre equipment is available: Trestles at \$10 per week. Your staff must retrieve these from the storage area and set up same. Display Board and chairs also available at no charge unless returned and requiring cleaning. Card tables are not allowed. Trailers and other Lessees equipment must be clean and well maintained. All electrical cabling or extension cords must be supplied by your company and must be fitted with an RCD/Earth Leakage Circuit Breaker and tagged and certified by a qualified electrical contractor.

Non-compliance with Worksafe Australia regulations will result in cancellation of your booking. Note: Assistance of the Centre Staff is not available.

5. The display must be attended at all times during the opening of the centre. Monday to Wednesday and Friday : 9am, - 5.30pm, Thursday 9am to 9pm, Saturday 9am - 5pm and Sunday 11am to 5pm.
6. DISMANTLING/REMOVAL TIMES: After 5.30pm but no later than 6.30pm weekdays, except Thursday which is after 9.00pm but not later than 10.00pm and Saturday or Sunday which is after 5.00pm but not later than 6.00pm.
7. No display material will be stored over the weekend.
8. Evidence of, or CERTIFICATE OF CURRENCY FOR PUBLIC LIABILITY INSURANCE cover which will indemnify the owners of the Shopping Centre in case of any claims arising out of your use of the Shopping Centre. Minimum cover required is twenty (20) million dollars.
9. PRESENTATION of all Lessee's personnel and equipment must at all times meet the required standards of the Centre Management, who will have total control over this matter. The centre does not allow the use of PA systems, flashing lights, direct approaches to the public or "A" frame signs. HANDWRITTEN SIGNS are not permitted; all signage must be professionally printed.
10. The Management of the Shopping Centre reserves the right to cancel the confirmation of this arrangement or relocate the display at any time prior to or during the dates shown above at their discretion. However, should such a cancellation occur, a full refund of all monies or a portion thereof will be made.
11. Management and staff of the Shopping Centre take no responsibility for merchandise damaged or stolen during the duration of the display period.
12. The Hirer shall not at any time obstruct the free movement of customers, walkways, entrances, shopfronts, service corridors or fire exits or hinder the clear view of any shopfront.
13. Fixtures must in no way cause permanent damage or disfigurement to the centre.
14. The Hirer will indemnify the Shopping Centre, Lessor, Centre Management and Centre Management staff from and against all claims, demands, losses, damages, costs and expenses for which the centre may become liable in respect of or arising from the casual letting.
15. The Hirer is responsible to see that the purpose of the letting complies with all statutes, ordinances or regulations issued by the Government Authorities and will keep the Shopping Centre indemnified in respect of all such matters.
16. The Shopping Centre is a SMOKE FREE CENTRE. Personnel manning displays are not to smoke within the Shopping Centre at any time.
17. The Hirer to ensure all staff are instructed on all Rules and Regulations relating to the Shopping Centre as detailed herein.
18. CANCELLATION: If cancellation is requested within 14 days of the commencement date, a 50% cancellation fee will be charged.

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